

Indiana's Updated Math Chronology and Submission of Common Core Mathematics Textbooks

September 16, 2010: Mathematics Reviewer Application will be released on the Indiana Department of Education's Textbook Adoption Website. The website can be accessed at www.doe.in.gov/opd/textbook.

October 15, 2010: IDOE will provide a list of reviewers' names and contact information to each publisher who has submitted a mathematics addition or Common Core supplement according to the guidance outlined in IAC 511 IAC 9-6-1.

November 5, 2010: Mathematics Common Core Additions must be received by Alyson Luther, Textbook Adoption Chair, at 151 West Ohio Street, Indianapolis, IN 46062 no later than 4:00 p.m. EST. IAC 511 9-6-1 outlines the process that will be followed by the IDOE for the submission of bids for additions. Any bids for additions received after 4:00 p.m. EST on November 5, 2010, will not be accepted. Materials in final or draft form will be accepted. Submission of additions must be delivered by a company representative to Alyson Luther at the Indiana Department of Education, unless circumstances prohibit in which case other arrangements must be made prior to November 5, 2010, at 4:00 p.m. Submissions of bids for additions must adhere to the guidelines outlined in IAC 9-4-1. In addition to the bid documents contained in the Policies and Procedures Manual, bids must also include a company cover sheet detailing each of the titles/materials submitted and the corresponding ISBN. The review of additions will address only "core curriculum program materials." Please include all components that are part of your "core program." Additions do not need to be submitted by publishers who do not have a new Common Core program but who will be providing Common Core supplements with previously reviewed programs.

November 19, 2010: Reviewer copies must be received by the identified Indiana reviewers as well as by the Charles A. Dana Center at the University of Texas at Austin no later than 4:00 p.m. EST on November 19, 2010. Reviewer copies include core program materials only. Any additional items sent to reviewers that are not part of the core program will not be accepted. For publishers who do not have an "Addition," a new Common Core book, but who have a Common Core supplement that needs to be added to their previously reviewed core program, both the original core program and the new Common Core supplement need to be submitted for review, so they can be reviewed together. Each reviewer will notify IDOE by 4:00 p.m. EST on November 19, 2010, of the materials they have received. Any materials not received by the reviewers and the Charles A. Dana Center by 4:00 p.m. on November 19, 2010, will not be reviewed. We recommend that publishers track all deliveries to reviewers. All deliveries must be signed for by the individual reviewers. Under no circumstances are materials to be left for reviewers without a signature. Names and addresses of reviewers will be sent to publishers on October 15. In addition to the core program materials, we are asking publishers to create and send an **orientation video (5-15 minutes) or cover letter**, which explains how your materials are organized (i.e., where is the Common Core standards alignment located, examples of where the mathematical practices have been embedded, if there are online materials, how to access those and how to navigate the site to find all the components of the program, etc.) This orientation video should not be marketing material, but a quick yet thorough explanation of how your materials are organized to help all reviewers know exactly what to look for and where to find it.

January 10, 2011: Official vault samples of final draft (printed) materials must be delivered by those companies who previously submitted draft versions to be reviewed. These must be delivered by a company representative to Alyson Luther at the Indiana Department of Education, unless circumstances prohibit in which case other arrangements must be made prior to January 10, 2011, at 4:00 p.m.

January 13, 2011: Recommendations from the reviewers will be presented to the Textbook Adoption Committee.

February 10, 2011: The Indiana State Board of Education will vote to approve the recommendations made by the Textbook Adoption Committee. Shortly after the vote, the results of the textbook review will be made available to the public at <http://www.doe.in.gov/opd/textbook>.